

## ***Vacancies on the SECNAV Retiree Council***

There are 22 Retiree Council members and two Co-Chairmen. Eighteen of the members are from the Navy, and six are from the Marine Corps. The Council is evenly split between officers and enlisted personnel (nine of each for the Navy; three of each for the Marine Corps). Membership on the Council is normally for three years with an annual reappointment. About one-third of the membership rotates off of the Council each year (usually 7 to 9 members).

Each Spring or Summer, there will be announcements in Shift Colors and Semper Fidelis (the official retiree newsletters for the Navy and Marine Corps, respectively) advertising the number of vacancies in the Council for that service for the next calendar year and soliciting applications from readers. Please follow the instructions in the newsletters for submitting applications.

One of the things that will be required of all applicants is to produce a standardized resume for submission. The resume will be no longer than one page in length and will include a head and shoulders photograph of the applicant. Included in the resume: (1) basic contact information (mailing address, phone number(s), email address(es)); (2) one paragraph highlighting the applicant's military career, including highest rank achieved, military specialty, total years on active duty, total years of Reserve service (if applicable), service entry date, and retirement date; (3) one paragraph highlighting post-military civilian career to include current civilian position held and number of years spent in civilian career; (4) education (associate degree, bachelor's degree, masters degree, PhD and field of study, as appropriate).

All applications first are reviewed by the Navy and Marine Corps. Once the Navy and Marine Corps have determined the most qualified candidates for each vacancy, each Service sends a nomination package to the Assistant Secretary of the Navy (Manpower and Reserve Affairs). There all of the nominations are reviewed, and once the final selection is made of the slate of new members, an official appointment letter is drafted. This normally happens at the end of the calendar year prior to the year in which the new Council members will begin their service. Each new member will be notified by the Office of the Assistant Secretary of the Navy (Manpower and Reserve Affairs) of their selection.